

MOON TRANSPORTATION AUTHORITY

Mailing Address:
1000 Beaver Grade Road
Moon Township, PA 15108
412-443-1746

2023 AUTHORITY BOARD

Mark Scappe, *President*
John Hertzler, *Vice President*
Tom Weaver, *Secretary/Treasurer*
William Kammerer
James Vitale

Mills & Henry
Solicitor
Delta Development Group, Inc.
Executive Director

MINUTES
Thursday, January 5, 2023

The Moon Transportation Authority (MTA) Board of Directors met on Thursday, January 5, 2023, at 6:00 p.m. at Moon Township Municipal Building, 1000 Beaver Grade Road, Moon Township, Allegheny County, PA 15108.

Board Members:

Mark Scappe - Present
John Hertzler – Present
Tom Weaver - Present
James Vitale – Present
William Kammerer - Present

Also, in Attendance:

Lynn Colosi, Delta Development Group, Inc.
Austin P. Henry, Esq., Mills & Henry
Todd Alexander, Esq., Mills & Henry
David Toal, The Toal Law Firm
Brian Krul, TranSystems
Joe Rusiewicz, TranSystems
Mike Hnat, TranSystems
Nate Hokenbrough, Larson Design Group
Damon Rhodes, Larson Design Group

Call to Order

Mr. Scappe opened the meeting at 5:57 p.m.

Roll Call

Mr. Scappe conducted roll call. All sitting Board members were present.

Reorganization

a. Election of Officers

Motion by Mr. Scappe to appoint Mr. Henry, MTA’s Solicitor, as Temporary Chairman to

initiate election of MTA's officers for 2023. Second by Mr. Weaver. Motion passed 5-0.

President

Mr. Henry called for nominations. Mr. Weaver recognized Mr. Scappe as nominee for President. There were no other nominations for President.

Motion by Mr. Weaver to nominate Mr. Scappe as President. Second by Mr. Kammerer. Mr. Henry called roll for the vote. Mr. Scappe's nomination passed 5-0.

At that point, Mr. Henry relinquished his role as Temporary Chairman and turned over the meeting to President Scappe to chair the remainder of the proceedings.

Vice President

Mr. Scappe called for nominations. Mr. Scappe recognized Mr. Hertzler as nominee for Vice President. There were no other nominations for Vice President.

Motion by Mr. Scappe to nominate Mr. Hertzler as Vice President. Second by Mr. Vitale. Mr. Scappe called roll for the vote. Mr. Hertzler's nomination passed 5-0.

Secretary/Treasurer

Mr. Scappe called for nominations. Mr. Hertzler recognized Mr. Weaver as nominee for Secretary/Treasurer. There were no other nominations for Secretary/Treasurer.

Motion by Mr. Hertzler to nominate Mr. Weaver as Secretary/Treasurer. Second by Mr. Scappe. Mr. Scappe called roll for the vote. Mr. Weaver's nomination passed 5-0.

b. Appointment of Consultants

Motion by Mr. Weaver to approve Resolution No. 1 of 2023 appointing MTA's consultants consisting of confirmation of Delta Development Group, Inc. as Executive Director (year 2 of 3-year term), and appointment of Mills & Henry as Solicitor (1-year term), and The Toal Law Firm as Special Counsel (1-year term). Second by Mr. Vitale. Motion passed 5-0.

c. Selection of Official Newspaper

Motion by Mr. Hertzler to retain The Times (formerly Beaver County Times) as the MTA's official newspaper. Second by Mr. Vitale. Motion passed 5-0.

d. Selection of Banking Institution

Motion by Mr. Weaver to retain PNC Depository as MTA's official banking institution. Second by Mr. Hertzler. Motion passed 5-0.

Approval of Minutes

Motion by Mr. Kammerer to ratify Minutes for the regular meeting of November 2022. Second by Mr. Vitale. Motion passed 5-0.

Financial

a. Ratification of October/November 2023 Invoices/Payments

Motion by Mr. Vitale to ratify payment of October/November 2022 invoices as distributed and approved by email in December. Second by Mr. Hertzler. Motion passed 5-0.

b. Payment of November/December 2022 Invoices

Ms. Colosi presented revenues (\$152,518.51 from Allegheny County LERTA RAP diversion) and expenditures (\$113,407.70) for the month ending December 31, 2022.

Motion by Mr. Hertzler to pay November/December 2022 invoices as submitted by the Executive Director. Second by Mr. Weaver. Motion passed 5-0.

c. 2022 Cash Flow Update

Ms. Colosi reviewed with the Board the 2022 budget and cash flow as of December 31st, which showed that MTA will end the year with \$1,604,443 for carry-over into 2023.

d. 2023 Administrative and Capital Budget

Ms. Colosi presented a comprehensive explanation of MTA's 2023 administrative and capital budget. She noted, specifically, that there are pending grant applications that, if awarded, would increase cash into projects and development at Marketplace that, if completed according to schedule, would increase LERTA RAP revenues over last year. In other words, Ms. Colosi stressed there are moving parts and outcomes that could impact MTA's 2023 budget. Following discussion, the Board instructed Ms. Colosi to advance all projects prudently, being mindful of cash flow, and to execute service agreements for Final Design of SMC and Offsites.

Ms. Colosi noted that she will continually update and forecast cash flow to account for grant and revenue outcomes, report promptly to the Board and then adjust budget and plans accordingly.

Project Updates

a. Stevenson Mill Connector/Rouser Road Connector/Offsites

Mr. Krul, TranSystems' project executive, and Mr. Rusiewicz, project manager, reported on the status of RRC and presented results of increasing the grade of RRC to minimize property impacts. Mr. Rusiewicz's presentation depicted a visual description of the grade/profile change of the road along with right-of-way impacts and cost estimates. He also presented a cost comparison matrix and summarized that the cost savings from right-of-way acquisition/impacts offsets additional engineering costs to modify the roadway. Following discussion, the Board directed Ms. Colosi to execute a supplemental work order for TranSystems to modify the roadway profile.

Ms. Colosi asked the Board how best to inform the public, including Port Vue Drive residents and

businesses, about the status of RRC design and how their input has been incorporated into the project redesign. The board suggested that Ms. Colosi set up a meeting with residents and businesses prior to the right-of-way plan/acquisition and ensure MTA follows appropriate protocols for communicating with property owners.

Mr. Krul reported that TranSystems personnel reviewed the Runway Protection Zone (RPZ) area in the SMC project area and discussed with Airport Authority and Federal Aviation Administration (FAA) personnel whether realigning the roadway slightly to the west into the RPZ would be an issue. Personnel from both agencies said that this maneuver is a non-starter and would not get approval from either agency.

As described during the 2023 budget discussion, the Board contemplated the most prudent ways to keep SMC and Offsites projects moving within a constrained budget. Following discussion, the Board directed Ms. Colosi to execute TranSystems service agreements for SMC and Offsites Final Design at a nominal amount per month (\$20,000) to keep MTA within the 2023 budget.

b. Marketplace District Improvements

Mr. Hokenbrough, LDG, project manager, reported results of Marketplace Boulevard Extension Design Workshop. He described two potential alignments that transpired from the input of Design Workshop participants. Both potential alignments exhibited grades between 5% and 10%. Mr. Hokenbrough presented high level cost estimates of each, both of which exceeded the \$14 million range. A significant amount of cost is due to topography and the extent of earthwork and grading that would need to occur to accommodate the alignments. Earthwork and grading comprise about one-third of the costs.

Mr. Hokenbrough said there can be some, however minimal, cost savings from using Hirshinger ped/bike pathway as the solution for ped/bike installations for Marketplace Boulevard Extension. The Board contemplated and discussed this potential cost cutting solution.

The Board then instructed Mr. Hokenbrough to examine and evaluate a third alignment option to the west, which appears as though it could increase developable property.

Other Items of Interest

Relative to MTA's Board meeting schedule for 2023, Ms. Colosi noted that September's meeting will be held Tuesday, September 5th instead of Monday, the 4th, which is Labor Day. Mr. Scappe reminded Ms. Colosi that MTA's Board does not meet in July or December. He asked Ms. Colosi to include a copy of the MTA's 2023 Board meeting schedule in next month's meeting packet.

Mr. Alexander expressed gratitude to the Board for sending flowers, visiting the funeral home and expressing sympathy for his Mother's passing.

There were no other items of interest.

Comments from the Public

There were no comments from the public.

Executive Session – if necessary

There was not an Executive Session.

Motion to Adjourn

There being no further business before the MTA Board, the meeting was adjourned at 7:26 p.m.

Motion to adjourn the meeting at 7:26 p.m. by Mr. Weaver. Second by Mr. Vitale. Motion passed 5-0.